



STAFF ACCOUNTANT

Info@LohmanDehner.com

SUMMARY

We are looking for a motivated Staff Accountant to join our expanding team at Lohman & Dehner. The Staff Accountant will be responsible for multiple duties on behalf of our great clients, including all aspects of client daily operations and financial reporting.

RESPONSIBILITIES

- Prepare and post journal entries, including accruals, invoices, and cash transactions
- Maintain supporting schedules and balance sheet reconciliations
- Review and verify accuracy of account coding and classifications
- Analyze changes in account balances and makes recommendations to correct errors as appropriate
- Assist with monthly financial reporting package
- Assist in annual audit and tax work by preparing supporting schedules and reconciliations
- Reconcile daily cash/credit card deposits
- Track Accounts Payable / Accounts Receivable
- Communicate daily with clients in addition to their customers and vendors
- Assist with special projects and other duties

BASIC REQUIREMENTS/QUALIFICATIONS

- Bachelors degree in Accounting or related discipline required
- One to three years of related experience
- Experience with Microsoft Office required, specifically in Microsoft Excel
- Experience with Quickbooks Online required, other accounting systems preferred
- Excellent inter-personal and communication skills

ABOUT LOHMAN & DEHNER

Lohman & Dehner is a professional services firm that provides finance and accounting advisory services to early-stage and growing companies. Our team specializes in strategic advisory services typically provided by the Chief Financial Officer and their department, from the day-to-day accounting needs through complex financial analyses and technical accounting matters. We partner with businesses from day one and serve as a key advisor all the way through an IPO or strategic exit.

Please send a current resume and cover letter to Info@lohmandehner.com. No recruiters please.